

# Minutes of Regular Board Meeting

## The Board of Education Holland Township School

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A Regular Board Meeting of the Board of Trustees of Holland Township School was held Tuesday, April 30, 2019, beginning at 7:01 PM in the Milford, NJ 08848.

A. CALL TO ORDER

B. FLAG SALUTE

C. WELCOME

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. ROLL CALL

Davis\_P\_\_  
Hackman\_P\_\_  
Hance\_P\_\_  
McGuire\_\_  
Muller\_P\_\_  
Scheibener\_P\_\_  
Somers\_P\_\_  
Walker\_P\_\_  
Witucki\_P\_\_

8 Member Present. Tim McGuire was not present on roll call, and arrived at 7:07 pm.

E. CORRESPONDENCE

No Correspondence

F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

\_\_ Confidential Matters by Law or Court Order

- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session  
Motion made by Davis, seconded by Somers, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:02 pm to discuss Personnel Matters and Collective Bargaining.
2. Motion to Enter Public Session  
Motion made by Davis, seconded by Walker, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 7:30 pm.

**G. CONSENT AGENDA**

Motion made by Somers, seconded by Hance, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

**All in favor: Yes: 7 No: 0 Abstentions: 0**

McGuire and Walker not present on vote.

1. **Approval of Minutes**  
Upon the recommendation of the Superintendent of Schools that the Board approve the Regular minutes of March 26, 2019 and the Executive minutes of March 26, 2019 and the revised Executive minutes of March 13, 2019.
2. **Bill List**  
Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated March 31, 2019, check numbers NO366 in the amount of \$310,104.63 and the bill list dated April 30, 2019, check numbers 08843 thru N0370 in the amount of \$996,976.33.
3. **Travel and Related Expenses Reimbursement**  
Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.
  - Carmelina Delasey: 5/8/19, CDK End of Year Personnel Meeting, Washington, NJ, Registration \$50
  - Carol Cole: 5/8/19, CDK End of Year Personnel Meeting, Washington, NJ, \$11.38 Mileage
  - Deborah Olah: 5/8/19, CDK End of Year Personnel Meeting & 5/9/19 CDK Year End Accounting, Washington, NJ, \$22.76 Mileage

•Brian McCarthy: 5/9/19, CDK Year End Accounting, Washington, NJ,

4. **Approve Staff Summaries of Approved Conferences/Workshops**

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

H. **BOARD PRESIDENT REPORT**

1. **Board and Superintendent Evaluations**

- A. Board President Lorraine Scheibener and Vice President Matthew Davis discussed timeline for Superintendent Evaluation.
- B. Board President Lorraine Scheibener noted "School Safety" article in recent NJSBA publication.

I. **SUPERINTENDENT REPORT**

Superintendent Stephanie Snyder made a public presentation of the 2019-2020 School Budget to those in attendance at Board meeting.

J. **COMMENTS: PUBLIC - AGENDA ITEMS ONLY**

- A. Parent Stacey Koosner asked the Board to provide transparency to the community when formulating curriculum programming and discipline policy.

K. **EDUCATION**

Motion made by McGuire, seconded by Davis, to approve items 1 through 8.

Roll Call Vote:

Hackman\_Y\_Hance\_Y\_McGuire\_Y\_Muller\_Y\_Somers\_Y\_Walker\_Y\_Witucki\_Y\_Davis\_Y  
Scheibener\_Y\_

Motion passed 9-0 in roll call vote.

1. **Accept Superintendent's Harassment, Intimidation, Bullying Report**

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for March 21, 2019 - April 11, 2019 and affirms the actions of the administration.

2. **Approve Annual Programs and Curriculum**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education adopts the programs, educational organization, textbooks, and the following curriculum guides of the Holland Township School District presently in effect:

- Visual and Performance Arts
- Comprehensive P.E./Health
- LAL
- Math
- Science
- Social Studies
- World Language
- Technology
- 21st Century Life and Career
- Library
- PreSchool

3. **Approve PTO Donation**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the PTO Donation in the amount of \$200 to be applied towards Tournament of Champions. The Board recognizes and thanks the PTO for their continued and generous support of our school district.

4. **Approve Field Trip**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trip:

- Alexandria Township Park

5. **Approve Revision of the 2018-2019 School Calendar**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the revision of the 2018-2019 school calendar as follows:

- Tuesday, June 18, 2019 - Last Day Students
- Wednesday, June 19, 2019 - Last Day Staff
- Monday, June 17, 2019 and Tuesday, June 18, 2019 - Early Dismissal Days

6. **Approve Eighth Grade Graduation**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves June 18, 2019 for the eighth grade graduation. Graduation will begin at 6:30 p.m.

7. **Approve School Day**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education Approves the following school start and end times for the 2019/2020 school year:

- PreSchool Full Day - 8:00 am - 2:30 pm
- PreSchool Half Day AM - 8:00 am - 10:40 am
- PreSchool Half Day PM - 11:50 am - 2:30 pm
- Kindergarten - 8th Grade - 8:00 am - 2:30 pm
- Delayed Opening PreSchool Full Day - 9:30 am - 2:30 pm
- Delayed Opening PreSchool Half Day AM - 9:30 am - 12:00 pm
- Delayed Opening PreSchool Half Day PM - 12:00 - 2:30 pm
- Delayed Opening Kindergarten - 8th Grade - 9:30 am - 2:30 pm
- Early Dismissal PreSchool Full Day - 8:00 am - 12:30 pm
- Early Dismissal PreSchool Half Day AM - 8:00 am - 10:30 am
- Early Dismissal PreSchool Half Day PM - 10:00 am - 12:30 pm
- Early Dismissal Kindergarten - 8th Grade - 8:00 am - 12:30 pm

8. **Approve Teacher/Aide/Clerk Day**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education Approves the following Teacher/Aide/Clerk start and end times for the 2019/2020 school year:

- Teacher - 7:45 am - 3:10 pm
- Aide/Clerk - 7:45 am - 2:45 pm

L. **PERSONNEL**

Motion made by Davis, seconded by Somers, to approve items 1 through 14.

Roll Call Vote:

Hackman\_Y\_Hance\_Y\_McGuire\_Y\_Muller\_Y\_Somers\_Y\_Walker\_Y\_Witucki\_Y\_Davis\_Y  
Scheibener\_Y\_\_

Motion passed 9-0 in roll call vote.

1. **Approve Substitutes**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2018-2019 and the 2019-2020 school year:

•Laura Panicaro: Teacher/Aide/Library Clerk

2. **Approve Tenure**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves to grant tenure to staff as per the attached listing.

3. **Approve Staff for the 2019-2020 School Year**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves to rehire teachers, support staff, non-tenured staff and non-association staff for the 2019-2020 school year as per the listing.

4. **Approve Organizational Chart for the 2019-2020 School Year**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Organizational chart for the 2019-2020 school year.

5. **Approve Substitute List**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves substitutes for the 2019/2020 school year.

6. **Annual Appointment of Officers/Appointments - Reappointments**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education appoints the following officials, for the period July 1, 2019 through June 30, 2020:

- Business Administrator: Brian McCarthy
- Board Secretary: Brian McCarthy
- Purchasing Agent: Brian McCarthy
- Treasurer of School Monies: Patti Fischer
- Custodian of School Records: Brian McCarthy
- Attendance Officer: TBD
- Affirmative Action Officer: Brian McCarthy
- 504 Officer: Stephanie Snyder
- Public Agency Compliance Officer: Brian McCarthy
- HIB Coordinator: Stephanie Snyder
- HIB Specialist: Jennifer Leap, Kristen Deniz, Lauren Dalley
- Drug Liaison Officer: Jennifer Leap

- DYFS Liaison: Jennifer Leap
- Homeless Liaison: Building Principal
- Right to Know Coordinator: Edward Pico
- Indoor Air Quality Compliance Officer: Edward Pico
- AHERA Representative: Edward Pico
- Safety Committee Coordinator: Edward Pico
- Integrated Pest Management Manager Coordinator/Plan: Edward Pico
- School Safety Specialist: Brian McCarthy

7. **Approve Change in Hours**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the change in hours for Mrs. Gia Wood from part time at 25.85 hours/week (FTE 0.71) Resource Teacher to full time LLD Teacher effective July 1, 2019. Mrs. Wood's placement on the salary guide is unchanged.

8. **Approve Change in Hours**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the change in hours for Mrs. Rose Branosky from part time at 29 hours/week (FTE 0.80) Speech Teacher to full time Speech Teacher effective July 1, 2019. Mrs. Branosky's placement on the salary guide is unchanged.

9. **Approve Change in Hours**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the change in hours for Ms. Kathy Lang from part time at 19.5 hours/week (FTE 0.54) Academic Support Teacher to full time 5th Grade Teacher effective July 1, 2019. Ms. Lang's placement on the salary guide is unchanged, however she now qualifies for health benefits.

10. **Approve Reduction in Hours**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the reduction of hours for Mrs. Hally Tomasheski from 18.13 hours weekly (.50 FTE) to 7 hours and 25 minutes weekly (.20 FTE) effective July 1, 2019. Mrs. Tomasheski's placement on the salary guide is unchanged.

11. **Change in Position**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mrs. Kathryn Wilk's change in position from 12 month Supervisor of Special Services to 10 month tenured position. Mrs. Wilk will revert back to Step 21MA+30 (\$81,701) of the Teachers Guide (subject to change upon negotiations completion) effective July 1, 2019.

12. **Approve Custodian**

RESOLVED upon the recommendation of the Superintendent the Holland Township Board of Education approves Mr. Ronald Larsen as a Full Time Custodian effective on or about July 1, 2019 (pending criminal history). Mr. Larsen will be placed on Step 1 (\$37,933) of the custodian salary guide (subject to change upon negotiations completion and in addition will receive a 4% shift differential for working second shift.

13. **Approve Unpaid FMLA/NJFLA/NJFLIA Leave**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Tom Welsh's request for unpaid FMLA/NJFLA/NJFLIA leave beginning on or about April 15, 2019 not to exceed 12 weeks on an intermittent basis.

14. **Approve Unpaid Leave**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Denise Carney's request for unpaid sick leave beginning on or about May 1, 2019 until on or about June 30, 2019.

FURTHER RESOLVED Ms. Carney will continue to contribute to her DHC and will remain on health benefits until June 30, 2019.

M. **POLICY**

Motion made by Davis, seconded by Hance, to approve items 1 and 2.

Roll Call Vote:

Hackman\_Y\_\_Hance\_Y\_\_McGuire\_Y\_\_Muller\_Y\_\_Somers\_Y\_\_Walker\_Y\_\_Witucki\_Y\_\_Davis\_Y  
Scheibener\_\_Y\_\_

Motion passed 9-0 in roll call vote.

1. **Adoption of Annual Rules, Policies and By-Laws**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves all rules, policies and by-laws of the Holland Township School District presently in effect are hereby adopted for the 2019-2020 school year.

2. **Approve First Reading of Policies and Regulations**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies and Regulations:

- P 0155 (Board Committees)
- P 0164 (Conduct of Board Meeting)
- P 2415.06 (Unsafe School Choice Option)
- P 2422 (Health and Physical Education)
- P 2431.3 (Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities)
- P 2610 (Educational Program Evaluation)
- P 4219 (Commercial Driver's License Controlled Substance and Alcohol Use Testing)
- P&R 5111 (Eligibility of Resident/Nonresident Students)
- P& 5330.04 (Administering an Opioid Antidote)
- P 5337 (Service Animals)
- P&R 5600 (Student Discipline/Code of Conduct)
- P 5756 (Transgender Students)
- P&R 7440 (School District Security)
- P 8561 (Procurement Procedures for School Nutrition Programs)
- P 8860 (Memorials)

N. **FINANCE AND FACILITIES**

Motion made by Hance, seconded by Somers, to approve items 1 through 20.

Roll Call Vote:

Hackman\_Y\_\_Hance\_Y\_\_McGuire\_Y\_\_Muller\_Y\_\_Somers\_Y\_\_Walker\_Y\_\_Witucki\_Y\_\_Davis\_Y  
Scheibener\_\_Y\_\_

Motion passed 9-0 in roll call vote.

1. **Designation of Depositor of School Funds**

Upon the recommendation of the Superintendent of Schools that the Board designate the following bank as the official depository for the Board of Education:

**Investors Savings Bank Accounts**

**General Fund**

President  
Vice President  
Board Secretary  
Treasurer (3 required)

**Payroll**

Board Secretary  
Treasurer(1 required)

**Payroll Agency**

Board Secretary  
Treasurer(1 required)

**Cafeteria**

Board Secretary  
Treasurer (2 required)

**Student Activities**

Superintendent of School  
Board Secretary  
Principal (2 required)

**SUI**

Board Secretary  
Treasurer (1 required)

**Reserve Accounts (Capital, Maint., Emergency)**

President  
Vice President  
Board Secretary  
Treasurer (3 required)

**FSA**

Board Secretary  
Treasurer (1 required)

2. **Investment Authorization**

Upon the recommendation of the Superintendent of Schools that the Board authorize the School Business Administrator/Board Secretary to invest funds, not immediately needed, in any



authorized bank in the State of New Jersey, as per Board policy.

3. **Implementation of the Budget**

Upon the recommendation of the Superintendent of Schools that the Board empower the Superintendent of Schools and the School Business Administrator/Board Secretary to implement the Budget pursuant to policies and regulations of the State Board and Local Board, upon final adoption.

4. **Insurance Agents of Record**

RESOLVED that the Holland Township Board of Education appoints the \_\_\_TBD\_\_\_ Insurance Agency, as Insurance Agent of Record, for the 2019-2020 school year; and,

FURTHER NOW THEREFORE, BE IT RESOLVED that the Holland Township Board of Education, does hereby appoint \_\_\_TBD\_\_\_, as its Risk Management Consultant in accordance with the SAIF Fund's Bylaws.

RESOLVED that the Holland Township Board of Education appoints Brown & Brown Benefit Advisors as Agent of Record for employee benefits, for the 2019-2020 school year;

FURTHER RESOLVED that the Board Secretary has permission to review other brokers for possible savings.

5. **Professional Services**

Upon the recommendation of the Superintendent of Schools that the Board approve professional services provided by the following for the 2019-20 school year:

Pursuant to 18A:18A.5, the Board of Education of the Township of Holland in the County of Hunterdon and the State of New Jersey awarded the following contracts for licensed professionals for the 2019-20 school year as listed below. These contracts are awarded without competitive bidding as a "professional service" under the provisions of the Public Procurement Law. The contract itself is available for public inspection at the Office of the Board Secretary, located at 714 Milford Warren Glenn Road County Road, Milford, New Jersey, between the hours of 9:00 AM-3:00 PM, Monday through Friday.

Architect of Record

Architect Spiezle Group, Inc.  
Principal Rate: \$170.00 per hour  
Architect: \$125.000 per hour

Auditing

TBD

Boiler Services

Metz Inc.: \$85.00 per hour

Bond Counsel

Wilentz, Goldman and Spitzer Corp.

Electrical

MT. Salem \$95.00 per hour

HVAC

Mack Industries Inc. \$82.00 per hour

Legal Services

Scarinci & Hollenbeck, LLC

Partners and Counsel: \$168.00 per hour

Associates: \$163.00 per hour

Paralegals: \$100.00

Legal Services: Special Education:

Partners and Counsel: \$172.00 per hour

Associates: \$167.00 per hour

Paralegals: \$127.50 per hour

Weiner Law Group LLC

Partners and Counsel: \$171.36

Associates: \$166.26 per hour

Paralegals: \$127.50 per hour

Medical

Hunterdon ESC : \$425.00 per evaluation

Children's Therapy Services

Occupational Therapy: \$81.00 per hour

Physical Therapy: \$95.50 per hour

Summit Speech IT Services

Official Newspapers

Hunterdon County Democrat

The Express Times

The Star Ledger

Plumbing and Heating and HVAC

Richard Yard Plumbing and Heating \$90.00 per hour

School Physician

Hunterdon Family Medicine at Delaware Valley Physician: \$400.00 per hour

Retainer for health services: \$3000.00

School Psychiatrists

Dr. William Hayes Alexander Roads Associates \$595 per evaluation

Dr. Pamela Moss \$1200 Full evaluation and report

6. **Tax Shelter Annuity Companies/Brokers**

Upon recommendation of the Superintendent of Schools that the Holland Township Board of Education approves the following Tax Shelter Annuity Programs, 403b providers and representatives for the 2019-2020 school year for the Holland Township Board of Education Employees:

Foresters /First Investors  
Lincoln Financial Group  
AXA Equitable

7. **Transfer of Funds**

Upon recommendation of the Superintendent of Schools that the Holland Township Board of Education authorizes the Business Administrator/Board Secretary to transfer funds from the General Account for the purpose of purchasing Certificates of Deposit, Repurchase Agreements and any other instruments of investment.

8. **Annual Section 125 Plan: Health Benefits Waiver**

WHEREAS The Board wishes to continue the adoption of the Section 125 Cafeteria Plan, which permits employees to waive health benefit coverage in return for a taxable cash payment, and which will maintain the tax-free status of the health benefits themselves; and

WHEREAS The Board also wishes to continue the adoption of the Section 125 Cafeteria Plan, which will permit employees to pay the employee share of applicable health benefits with a payroll deduction taken before federal payroll taxes are computed; and

RESOLVED that the School Business Administrator/Board Secretary is appointed as Plan Administrator;

FURTHER RESOLVED that the Plan Administrator is hereby instructed to take such actions that are necessary and proper to implement the Plan, which are to include the continuation of adequate accounting and administrative procedures to administer the Plan, and notifying eligible employees of their options under the Plan.

9. **Authorization to Implement the 2019-2020 Tuition Rates**

Upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education implements the following Non-Resident Tuition Rates for 2019-2020 as follows:

Special Education Programs (LEA Out of District Received)

Preschool Special Education Integrated Part Time: \$15,000

Preschool Special Education Integrated Full Time \$21, 000

LLD Program: \$18,108

MD Program: \$21,835

10. **Petty Cash Account**

RESOLVED that a Petty Cash Account be established for the 2019-2020 year, in the amount of \$300.00; and appoints the School Business Administrator/Board Secretary as custodian of the same.

11. **Use of Facilities Contract : YMCA Before/After School Program**

RESOLVED that the Holland Township Board of Education approves the contract with the Hunterdon County YMCA to provide Before and After School Programs or the 2019-2020 school year:

FURTHER RESOLVED that the Holland Township Board of Education charges the use of facility fee, as per Policy 7510.

12. **Cooperative Pricing Agreements County Education Services Commissions**

Upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approves the Cooperative Pricing Agreements between the Holland Township Board of Education and the following Education Services Commissions:

Hunterdon County Education Services Commission

Middlesex Regional Education Services Commission

13. **Approve Special Education Receiving Tuition Contracts - Pohatcong School District**

RESOLVED, that upon the recommendation of the Superintendent, the Holland Township Board of Education approves receiving Special Education LLD tuition contract with Pohatcong School District beginning 4/29/2019 through end of FY19 school year for SID#1637308115 .Annual F/T tuition rate of \$21,406 will be prorated P/T (3 hours per day). Rates for April: \$118. May \$1070, June \$1070

FURTHER RESOLVED, that upon the recommendation of the Superintendent, the Holland Township Board of Education approve LLD Special Education receiving contract for SID #1637308115 with Pohatcong School District for the FY20 school year at an annual rate of \$18,108.

14. **Adoption of the 2019-2020 (FY20) School Budget**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approve 2019-2020 Budget Resolutions: Travel, Professional Services, 2019-2020 Budget.

BE IT SO RESOLVED, to approve 2019-2020 School District Budget for submission to the Hunterdon County Department of Education as follows:

General Fund Operating Budget: \$11,719,132

Special Revenue Fund (Grants and Entitlements): \$161,022

BE IT FURTHER RESOLVED, to acknowledge that the 2019-2020 School District Budget as described above results in tax levies as follows:

General Fund (Tax Levy) \$9,201,300

The following Capital Reserve Outlay and Maintenance Reserve Outlay Expenditures, as outlined in the 2019-2020 Budget, to be undertaken for the health and safety of the students, funded by Capital Reserve and Maintenance Reserve Accounts.

Projects using Capital Reserve Account:

HVAC REPLACEMENT: \$275,000  
PRIMARY GYM FLOOR REPLACEMENT: \$ 48,316

TOTAL CAPITAL RESERVE: \$323,316

Projects using Maintenance Reserve Account:

EXISTING PARKING LOT - REPAIR AND SEAL: \$ 40,000  
INSTALL LED LIGHTING A1,A2,A3: \$ 12,000  
INSTALL LED LIGHTING MUSIC ROOM: \$ 10,000  
INSTALL/REPLACE CEILING MUSIC ROOM: \$ 12,000  
UPGRADE BATHROOM STALLS - 6TH GRADE WING: \$ 11,600  
REPLACE CARPET PRIMARY LIBRARY: \$ 10,000  
UPGRADE ELECTRICAL PANEL BOARD OFFICE: \$ 1,500  
LANDSCAPE FRONT OF SCHOOL \$ 14,000

TOTAL MAINTENANCE RESERVE: \$ 111,100

The School District has proposed programs and services in addition to the New Jersey Student Learning Standards adopted by the State Board of Education.

WHEREAS, School District Policy #6371-N.J.A.C. 6:A23A-7 provides that the Board of Education shall establish in the annual budget a maximum expenditure amount that may be allotted for such travel and expenses reimbursement for the 2019-2020 school year.

BE IT RESOLVED, that the Holland Township Board of Education hereby established the School District travel maximum for the school year at the sum of \$65,000.00

BE IT FURTHER RESOLVED, that included in this amount is a maximum regular business travel maximum of \$1,500 per employee; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

15. **Reject Transportation Bid / Approve Transportation Bid**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education rejects First Student Company's Bid for the 2019-2020 (FY20) school year General Education "Single Start" time Bus routes totaling \$693,000.

BE IT FURTHER RESOLVED, to approve the Delaware Valley Regional High School Transportation Consortium Bid for the same bus routes totaling \$370,507.

16. **Approve Bertram Consultants Proposal for CST/Special Services Professional Development**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approve Bertram Consultants, Inc. to provide CST and Special Services department consulting services to Holland Township staff on April 5th, April 16, and April 17th at a cost of \$1,800.

17. **Approve Placement of Porto John on School Property**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the Townships' placement and payment for 1 "Porto John" on the school's property to be primarily used by recreational sports for the Spring of 2019.

18. **Approve Critical Response Group (CRG) Proposal for School Mapping**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the proposal by Critical Response Group (CRG) to create School Mapping Services (Hard copy Macro and Micro maps and related software) that are shared with state and local law enforcement. The cost of the service is \$2,995. Annual maintenance of plan is estimated to be \$585.

19. **Approve REAP Grant Application for 2019-2020 (FY20) School Year**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approve application for: Federal Grant: Small, Rural School Achievement Program CFDA Number 84.358A (REAP) for the 2019-2020 (FY20) school year.

20. **Approve Request for Proposal (RFP) for Audit Services**

RESOLVED, that upon the recommendation of the Superintendent, the Holland Township Board of Education authorizes the Business Administrator to solicit RFP's for Professional Services for the 2018-2019 (FY19) and 2019-2020 (FY20) school year.

O. **SUPPLEMENTARY MATTERS**

Board member Joseph Somers noted that District's "Strategic Plan" expires in 2020, and that this plan needs to be updated.

P. **COMMENTS: PUBLIC - GENERAL**

The Holland Township Board of Education welcomes input from public entities and/or private persons as described in Policy #0167. At the discretion of the presiding officer, comments may be limited to three minutes in length.

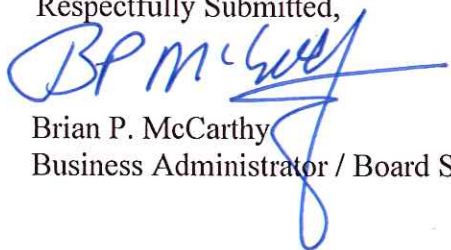
- A. Parent Sara Van Norman addressed the Board about concerns for ADA access to the school for her special needs child, and about the purchase of chairs by the district for her child. The Board accepted copies of her statement.
- B. Teacher Chris Reagan thanked the Board for creating a "One Start Time" for the District next year, and expressed her wish that contract negotiations between the Board and HTEA would be soon be settled.

Q. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by Somers, seconded by Walker, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 8:15 pm.

Respectfully Submitted,



Brian P. McCarthy  
Business Administrator / Board Secretary

May 1, 2019